

NOTICE OF NON-RENEWAL OF LEASE

To: _____

Date: _____

Address: _____

Your lease is scheduled to expire on _____.

We are writing to inform you of our decision not to renew your lease. Accordingly, the Lease and your rights of possession to Apartment No. _____ shall cease on the expiration date listed above. You must vacate the Apartment no later than this date. If you do not vacate the premises by this date the Landlord may immediately bring court action for possession of the premises and recovery of court costs and its attorney fees. At the court hearing you may present a defense. In addition, you shall be deemed a holdover tenant and may be responsible for holdover damages in accordance with your lease.

Reason for Actions:

We will contact you shortly to discuss move-out procedures and set up a move-out inspection of the Apartment. In the meantime, please do not hesitate to call if you have any questions or if we can be of any assistance regarding your move-out and relocation.

You have the right to dispute this termination of your lease in writing or in person within 10 days of receipt of this letter. Also, if you are a person with disabilities, you have the right to request reasonable accommodations to participate in the informal hearing process.

Owner: _____

DBA: _____

By: _____, Manager

_____, Agent

SERVICE

I did serve a copy of the above and foregoing notice:

- (A) By personal service on the _____ day of _____, _____.
- (B) By leaving a copy with _____, a person of the age of _____ residing on the premises on the _____ day of _____, 20____, having first told him/her the contents thereof.
- (C) By posting on the door of the above addressed premises on the _____ day of _____, 20____, and by mailing another copy to the said tenant at _____, by certified mail, return receipt requested, on the _____ day of _____, 20____.

By: _____



This project does not discriminate on the basis of handicapped status in the admission or access to, or treatment or employment in, its federally assisted program's activities.

